

<p>श्रम एवं रोज़गार मंत्रालय, भारत सरकार <b>कर्मचारी राज्य बीमा निगम</b> क्षेत्रीय कार्यालय (केरल) पंचदीप भवन, उत्तरी स्वराज राउंड, त्रिश्शूर-680 020</p>	<p> <a href="http://www.esic.nic.in">www.esic.nic.in</a> दूरभाष/Phone : 0487-2331080/2331437 फैक्स/Fax : 0487-2338441 ई मेल//E-Mail :rd-kerala@esic.in</p>	<p>MINISTRY OF LABOUR &amp; EMPLOYMENT GOVERNMENT OF INDIA <b>EMPLOYEES' STATE INSURANCE CORPORATION</b> Regional Office PANCHDEEP BHAVAN, NORTH SWARAJ ROUND, TRICHUR 680 020</p>
---	--	--

RECRUITMENT TO THE POST OF LIBRARIAN GR.II.IN ESIC  
HOSPITALS

Applications in the prescribed form are invited from **Indian Citizens** for filling up **4** vacancies of **Librarian Gr. II (UR-3, OBC-1) in Pay Band PB-1 (Rs. 5200-20200) with Grade Pay Rs. 2800/-**, Age 19-25 years and Matriculation with diploma in Library Science (2 yrs course after matriculation) for the Hospitals of Employees' State Insurance Corporation in Kerala Region.

The prescribed form of application and other details are available at ESIC Websites [www.keralaesic.com](http://www.keralaesic.com) and [www.esic.nic.in](http://www.esic.nic.in). Last date for receipt of duly filled up application along with necessary Documents at Regional Office, Employees' State Insurance Corporation, Thrissur by Regd. Post/ Speed Post is **06.01.2016 at 5.00 P.M.**

Sd/-

Regional Director.

<p>श्रम एवं रोज़गार मंत्रालय, भारत सरकार <b>कर्मचारी राज्य बीमा निगम</b> क्षेत्रीय कार्यालय (केरल) पंचदीप भवन, उत्तरी स्वराज राउंड, त्रिश्शूर-680 020</p>	 <a href="http://www.esic.nic.in">www.esic.nic.in</a> दूरभाष/Phone : 0487-2331080/2331437 फैक्स/Fax : 0487-2338441 ई मेल//E-Mail :rd-kerala@esic.in	<p>MINISTRY OF LABOUR &amp; EMPLOYMENT GOVERNMENT OF INDIA <b>EMPLOYEES' STATE INSURANCE CORPORATION</b> Regional Office PANCHDEEP BHAVAN, NORTH SWARAJ ROUND, TRICHUR 680 020</p>
---	---	--

**RECRUITMENT FOR THE POST OF LIBRARIAN GR-II IN ESIC HOSPITALS OF KERALA REGION**

**LAST DATE FOR RECEIPT OF APPLICATION IS 06.01.2016, 5.00 pm**

**FOR CANDIDATES RESIDING IN FAR FLUNG AREAS IS 13.01.2016**

***Applications in prescribed form appended below along with requisite documents/certificates etc.*** are invited from candidates for filling up the post of **Librarian Gr-II** in ESI Corporation Hospitals of Kerala Region on **regular basis by Direct Recruitment**. The detail of vacancies is as under:-

POST	Pay band	Grade Pay	UR	OBC	Total
LIBRARIAN GR-II	PB-1 (Rs.5200- 20200/-)	Rs.2800/-	3	1	4

- Above vacancies may increase or decrease depending upon the actual requirement.

**B. SCALE OF PAY:**

Post	Pay Band	Grade Pay
Librarian Gr-II	PB- 1(Rs.5200-20200/-)	Rs. 2800/-

DA, HRA, Transport Allowance and other allowances are payable as per Govt. of India rules in force.

**C. CITIZENSHIP**

A candidate must be either:

- A citizen of India, or
- A subject of Nepal, or
- A subject of Bhutan, or
- A Tibetan refugee who came over to India, before the 1st January, 1962, with the intention of permanently settling in India, or
- A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania(Formerly Tanganyika and Zanzibar),Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

- (f) Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

**Note:** The application of a candidate in whose case a certificate of eligibility is necessary, may be admitted to the Examination but the offer of appointment will be given only after the necessary eligibility certificate has been issued to him/her by the Government of India.

**D. AGE LIMIT AS ON CLOSING DATE**

- I. **For Librarian Gr-II:** Between 19 to 25 years of age as on **06.01.2016**.

**AGE RELAXATION**

Upper age limit is relaxable for ESIC Employees, Government Servants and persons belonging to OBC & other categories of persons in accordance with the instructions of Govt. of India and is specified as under:

- (a) 03 years for OBC  
(b) ESI Employees/Govt. Servants with three years regular service:- up to 40 years plus relaxation in age under OBC category.

**E. ESSENTIAL QUALIFICATIONS**

I. **For the post of Librarian:**

- (i) Matriculation or equivalent pass  
(ii) Diploma in Library Science ( 2years course after matriculation)

**Note-** Candidates who have not acquired/will not acquire the educational qualification as on the last date of receipt of application will not be eligible and need not apply.

**F. APPLICATION FEE**

S. No.	Category	Fee Amount (In Rs.)
01	SC/ST/PWD/ ESIC Employees, Female Candidates & Ex-Servicemen eligible for reservation.	NIL
02	All other categories	300/-

**NOTE-** Ex-servicemen who have already secured employment in civil side under Central Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are **NOT** eligible for fee concession or for claiming benefits of reservation under EXS category. However, they are eligible for age relaxation only.

(i) **Mode of payment: -**

- a) The candidates should make the payment of fee by way of Demand Draft drawn in favour of ESI Corporation, payable at Thrissur, Kerala.  
b) Fee once paid will **not** be refunded under any circumstances.  
c) Women candidates, ESIC Employees and candidates belonging to Scheduled Caste, Scheduled Tribe, Person with Disabilities (PWDs) and Ex-serviceman eligible for reservation are exempted from paying fee.  
d) Applications submitted by Other Category Candidates mentioned at F. 02 above without the Application fee will not be entertained.

**G. Scheme of Examination for the post of Librarian Gr. II:-**

Type of Examination	Duration of Examination	Remarks
Written Examination (Multiple Choice Questions having 04 Options)	2 Hours	The Question Papers will be <b>Bilingual</b> i.e. in <b>English and Hindi</b> except for English language.  The <b>level of difficulty</b> will be as per post and educational qualification.  There will be <b>Negative Marking</b> of <b>.25 marks</b> for each wrong answer.

**I. MODE OF SELECTION/SELECTION CRITERIA FOR THE POST OF LIBRARIAN GR-II**

(a) The Final Selection for the post of Librarian Gr-II will be made on the basis of Written Examination only

**CENTRE OF EXAMINATION : TRICHUR**

- No TA/DA will be paid to any candidate for appearing in the written test.

**G. HOW TO APPLY**

a) The Application Form can be downloaded from the ESIC Websites ([www.keralaesic.com](http://www.keralaesic.com), [www.esic.nic.in](http://www.esic.nic.in)). The duly filled and signed **Application Form** along with enclosures shall be submitted at the following address:

**REGIONAL DIRECTOR**  
**REGIONAL OFFICE [KERALA]**  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
**PANCHDEEP BHAVAN : NORTH SWARAJ ROUND: THRISSUR**  
Tel: 0487-2331080 Fax: 0487-2338441  
E-mail: [rd-kerala@esic.in](mailto:rd-kerala@esic.in)

b) Duly filled and signed Application Form in the form appended below along with self-attested copies of certificates are to be sent in a cover super scribed **RECRUITMENT FOR THE POST OF LIBRARIAN GR-II IN ESIC Hospitals of KERALA REGION** by Registered Post/Speed Post so as to reach the office of the Regional Director at the above mentioned address. The last date for receipt of hard copy of application is 06.01.2016 at 5.00 pm and for candidates residing in far flung areas is 13.01.2016 along with documents.

The following testimonials should be attached with application form:

- One copy of recent self-attested passport size photograph firmly pasted on the application form.
- Self-attested copies of certificates and testimonials in support of proof of age (Date of Birth), Educational Qualification etc.
- Self-attested copy of Community Status Certificate in the prescribed form in case of candidates belonging to SC/ST/OBC category. Candidates claiming reservation/age relaxation on grounds of belonging to OBC should submit the Community Certificate in Annexure -"A" prescribed vide Govt. of India, Department of Personal and Training OM No. 36012/22/93-Estt.(SCT) dated 15.11.93 along with self-declaration given in Annexure - 'B' failing which the benefit of reservation and age relaxation will not be given.

Those candidates who are employed in Govt./Semi Govt. /Autonomous bodies etc. should send their applications **“Through Proper Channel”**. However, they may send an advance copy of their application and other certificates and testimonials before the last date.

**Note:** - The application and the other documents should be arranged in the following order one below the other and tightly tagged or stapled on the left hand side top corner:

1. Duly filled and signed Application Form.
2. Attested copies of certificates.
3. Demand Draft for the Application fee (if applicable)

The E.S.I. Corporation reserves the right not to call candidate for the written examination.

**K. IMPORTANT INSTRUCTIONS TO CANDIDATES**

- (i) Mere submission of application does not confer any right to the candidate for being called for written examination.
- (ii) ESI Corporation will **NOT** undertake detailed scrutiny of applications for eligibility and other aspects at the time of written examination and, therefore, the candidature is accepted only provisionally. Before applying, candidates are advised to go through the requirements of educational qualification, age etc. and satisfy themselves that they are eligible for the post. When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be cancelled and the decision of ESIC shall be final.
- (iii) Application should be submitted in the prescribed form appended below. It should be filled up in block/capital letters.
- (iv) Incomplete or Unsigned applications or the applications received without the self-attested copies of mark sheets/certificates in support of educational qualification, proof of age (Date of Birth), caste certificate, photographs and those received after the last date of receipt of applications are liable to be rejected without any communication to the candidate.
- (v) Wrong declarations/submission of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
- (vi) ESIC will not be responsible for postal delays.
- (vii) Candidates seeking **reservation** benefits available for OBC must ensure that they are entitled to such reservation. **Candidates claiming reservation/ age relaxation under OBC Category should submit the OBC Certificate given at Annexure -“A”** prescribed vide Govt. of India, Department of Personal and Training OM No. 36012/22/93-Estt.(SCT) dated 15.11.93 along with Self Declaration given at **Annexure “B”** when the scrutiny is undertaken, failing which the benefit of reservation or age relaxation will not be given.
- (viii) **ESIC Employees/Government Servants claiming age relaxation** should be in possession of a certificate in the prescribed format at **Annexed- ‘D’** from their office in respect of the **length of continuous and regular service which should be not less than three years in the immediate period preceding the closing date for receipt of application. They should continue to have the status of ESIC Employee/Government Servants till the time of appointment, in the event of their selection.**
- (ix) **The crucial date for determining the age limit, essential qualification and other criteria regarding eligibility for the post shall be i.e. 06.01.2016.**
- (x) **Mobiles, other electronic gadgets and wireless equipment are banned within the premises of the examination centers. Their possession in switched on or switched off mode is considered by the ESI Corporation as a manipulative practice and will invite summarily cancellation of candidature, debarment from the ESIC’s examinations and/or criminal prosecution.**
- (xi) **Selection is made strictly according to merit on the basis of Written examination for the vacancies advertised.**

- (xii) Success in the examination confers no right of appointment unless ESIC is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects of appointment to the service/ post.
- (xiii) Videography of the candidates at the time of actual examination may be done at the discretion of the ESI Corporation.
- (xiv) **All the posts carry liability for transfer to any station within the Region/Unit. In the event of his/her promotion/appointment to All India Cadres, he/she will be liable for transfer anywhere in India.**

#### **L. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT**

Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling the application form. If there is any inaccuracy or any discrepancy, in filling OMR Sheet, they will be awarded "ZERO" **Without prejudice to criminal action/debarment from ESIC's examination wherever necessary, candidature will be summarily cancelled at any stage of the recruitment in respect of candidates found to have indulged in any of the following:-**

- (a) In possession of **MOBILE PHONE & ACCESSORIES AND OTHER ELECTRONIC GADGETS WITHIN THE PREMISES OF THE EXAMINATION CENTRES, WHETHER IN USE OR IN SWITCH OFF MODE AND ON PERSON OR OTHERWISE.**
- (b) Involved in malpractices.
- (c) Using unfair means in the examination hall.
- (d) Obtaining support for his / her candidature by any means.
- (e) Impersonate/ procuring impersonation by any person.
- (f) Submitting fabricated documents or documents which have been tampered with.
- (g) Making statements which are incorrect or false or suppressing material information.
- (h) Resorting to any other irregular or improper means in connection with his/her candidature for the examination.
- (i) Misbehaving in any other manner in the examination hall with the Supervisor, Invigilator or ESIC's representatives.
- (j) Taking away the Question Booklet (before the close of the examination) and OMR Answer Sheet with him/her from the examination hall, or passing it on to unauthorized persons during the conduct of the examination.
- (k) Intimidating or causing bodily harm to the staff employed by the ESIC for the conduct of examination.
- (l) To be ineligible for the Examination by not fulfilling the eligibility conditions mentioned in the Notice.
- (m) Candidature can also be cancelled at any stage of the recruitment for any other ground which the ESIC considers to be sufficient cause for cancellation of candidature.

**CAUTION: - CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.**

#### **M. ESIC'S DECISION FINAL**

The decision of the ESIC in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, allotment of examination centres, conduct of examination(s) will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

#### **N. DISQUALIFICATION**

No person,

- (a) Who has entered into or contracted a marriage with a person having spouse living or
- (b) Who, having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the said post.

Provided that the Director General of the Employees State Insurance Corporation may if satisfied that such marriage is permissible under the personal law applicable to such person and to the other party to the

marriage and that there are other grounds for so doing, exempt any person from the operation of these regulations.

**O. COURT JURISDICTION**

Any dispute in regard to this recruitment will be subject to courts/tribunals having jurisdiction over the place of this Office of the ESIC where the candidate has submitted his/her application.

**P. LAST DATE OF RECEIPT OF APPLICATION**

**Last date of receipt of application is 06.01.2016.** (Last date for receipt of application from candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangti Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep will be 13.01.2016).

**Dated: 07<sup>th</sup> December. 2015**

**REGIONAL DIRECTOR**

**APPLICATION FORM FOR THE POST OF**  
**(LIBRARIAN GR-II) IN ESI CORPORATION HOSPITALS OF KERALA REGION**

1. Name of the post applied for \_\_\_\_\_
2. Name in full (BLOCK LETTERS) \_\_\_\_\_
3. Father's / Husband's Name \_\_\_\_\_
4. Date of Birth (in figures) \_\_\_\_\_  
(In words) \_\_\_\_\_

Age as on closing date (i.e. **06.01.2016**) \_\_\_\_\_

5. Religion \_\_\_\_\_
6. Nationality \_\_\_\_\_
7. Mailing address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. E-mail ID \_\_\_\_\_

9. Mobile No. \_\_\_\_\_

10. Permanent Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Sex (write 1 for Male, 2 for Female, 3 for Transgender)

(I) Whether Ex. Serviceman Yes / No

(II) Whether ESIC / Govt. Employees Yes / No

If Yes, please mention \_\_\_\_\_

13. Community to which applicant belongs   
(Write 1 for SC, 2 for ST, 3 for OBC and 4 for General)

Affix self-attested  
recent passport size  
photograph here  
(photograph should  
be firmly pasted on  
this space and not  
stapled)



14. **ESSENTIAL EDUCATIONAL** (Attach annexure, if necessary)

S.NO.	Qualification	University/Board	Subject Studied	Percentage of Marks obtained	Year of Passing	Remarks

**Note-** COPIES OF SELF-ATTESTED MARKS SHEETS/CERTIFICATES MUST BE ATTACHED WITH THE APPLICATION FORM IN SUPPORT OF EDUCATIONAL QUALIFICATION FAILING WHICH APPLICATION FORM WOULD BE TREATED AS INCOMPLETE AND IS LIABLE TO BE REJECTED.

15. **DETAILS OF EMPLOYMENT** (IN CHRONOLOGICAL ORDER)

Name of the Organization (please specify whether Central Govt./State Govt./Public Sector /Autonomous Body/Private Sector)	Position(s) held	Period of service		Nature of Work	Scale of Pay	Whether working on Regular Basis/
		From	To			Contractual Basis/ Adhoc Basis etc.

16. **List of enclosures:**

Sl. No.	Document	Sl. No	Document

--	--	--	--

**17. Details of Demand Draft (if applicable):**

<b>Name of the Bank/Branch</b>	<b>Demand Draft number</b>	<b>Date</b>

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.

I understand that in the event of any information being found false or incorrect at any stage, my candidature/appointment shall be liable to be cancelled / terminated summarily without notice or any compensation in lieu thereof.

I also affirm that No Objection Certificate from the present employer for applying this post has been applied for/taken.

Place \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
**Signature of the Candidate**

**(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/ daughter of \_\_\_\_\_ of village/town \_\_\_\_\_ in District/Division \_\_\_\_\_ in the \_\_\_\_\_ State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. \_\_\_\_\_ dated \_\_\_\_\_\*.

Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT,) dated 08.09.1993\*\*.

Date \_\_\_\_\_

District Magistrate/ Deputy  
Commissioner etc.

Seal of Office

\*- **The Authority issuing the Certificate may have to mention the details of Resolution of Government of India, in which the Caste of candidate is mentioned as OBC.**

\*\* - As amended from time to time.

Note: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Caste/Tribe Certificate Certificates:**

- |     |   |
|-----|---|
| i.  | District Magistrate / Additional District Magistrate/ Collector/ Deputy Commissioner / Additional Deputy Commission/ Dy. Collector / 1 <sup>st</sup> Class Stipendiary Magistrate / Sub-Divisional Magistrate / Extra-Assistant Commissioner/ Taluka Magistrate / Executive Magistrate. |
| ii. | Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.   |

iii.	Revenue Officers not below the rank of Tehsildar.
iv.	Sub-Divisional Officers of the area where the applicant and or his family normally resides.

**Note-I** a. The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

b. The authorities competent to issue Caste Certificate are indicated below:-

- i. District Magistrate / Additional Magistrate / Collector / Dy. Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
- ii. Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.
- iii. Revenue Officer not below the rank of Tehsildar
- iv. Sub-Divisional Officer of the area where the candidate and/or his family resides.

**Note-II** The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.

**Note-III** The candidate should furnish the relevant OBC Certificate in the format prescribed for Central Government jobs as per **Annexure 'A'** above issued by the competent authority on or before the Closing Date as stipulated in this Notice.

**Annexure 'B'**

**Form of declaration to be submitted by the OBC candidate (in addition to the community certificate)**

I ..... Son/daughter of Shri.....resident of village/town/city..... district..... state.....hereby declare that I belong to the.....community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No 36102/22/93-Estt. (SCT) dated 8-9-1993. It is also declared that I do not belong to persons/ sections/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993, O.M. No. 36033/3/2004-Estt. (Res.) dated 9th March, 200, O.M. No. 36033/3/2004-Estt. (Res.) dated 14th October, 2008 and OM No. 36033/1/2013-Estt. (Res.), dated: 27<sup>th</sup> May, 2013.

Signature:.....

Full Name:.....

Address

## NAME &amp; ADDRESS OF THE INSTITUTE/HOSPITAL

Certificate No. ----- Date-----

## DISABILITY CERTIFICATE

This is certified that Shri/Smt./Kum \_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_  
 \_\_\_\_\_ age \_\_\_\_\_ sex \_\_\_\_\_ identification mark(s) \_\_\_\_\_.

is suffering from permanent disability of following category :-

A. Locomotor or cerebral palsy :

(i) BL-Both legs affected but not arms.

(ii) BA-Both arms affected

(iii) BLA-Both legs and both arms affected

(iv) OL-One leg affected (right or left)

(v) OA-One arm affected

(vi) BH-Stiff back and hips (Cannot sit or stoop)

(vii) MW-Muscular weakness and limited physical endurance.

B. Blindness or Low Vision:

(i) B-Blind

(ii) PB-Partially Blind

C. Hearing impairment:

(i) D-Deaf

(ii) PD-Partially Deaf

(DELETE THE CATEGORY WHICHEVER IS NOT APPLICABLE)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of \_\_ years \_\_ months. \*

3. Percentage of disability in his/her case is .....percent.

4. Sh./Smt./Kum .....meets the following physical requirements for discharge of his /her duties :-

- |        |  |          |
|--------|--|----------|
| (i)    | F-can perform work by manipulating with fingers.       | Yes / No |
| (ii)   | PP-can perform work by pulling and pushing.            | Yes / No |
| (iii)  | L-can perform work by lifting.                         | Yes / No |
| (iv)   | <b>KC- can perform work by kneeling and crouching.</b> | Yes/No   |
| (v)    | B-can perform work by bending.                         | Yes/No   |
| (vi)   | S-can perform work by sitting.                         | Yes/No   |
| (vii)  | ST-can perform work by standing.                       | Yes/No   |
| (viii) | W -can perform work by walking.                        | Yes/No   |
| (ix)   | <b>SE-can perform work by seeing.</b>                  | Yes/No   |
| (x)    | H-can perform work by hearing/speaking.                | Yes/No   |
| (xi)   | RW-can perform work by reading and writing.            | Yes/No   |

(Dr. \_\_\_\_\_ )  
Member, Medical Board

(Dr. \_\_\_\_\_ )  
Member, Medical Board

(Dr. \_\_\_\_\_ )  
Chairperson, Medical Board

Countersigned by the Medical Superintendent/  
CMO/Head of Hospital (with seal)

\*Strike out which is not applicable.

[Affix here recent  
attested  
Photograph  
Showing the  
disability duly  
attested by the  
chairperson of the  
Medical Board

**FORM OF CERTIFICATE TO BE SUBMITTED BY ESIC EMPLOYEES/GOVERNMENT SERVANTS SEEKING AGE-RELAXATION**

(To be filled by the Head of the Office or Department in which the candidate is working).

(Please see Para K(6) – Important Instruction to Candidates of the Notice)

It is certified that \*Shri/Smt./Km. \_\_\_\_\_ is holding the post of ----- in the pay scale of \_\_\_\_\_ with 3 years regular service in the grade as on \_\_\_\_\_.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Office seal

Place:

Date :

(\*Please delete the words which are not applicable.)